Date: ……/……./………

The General Manager,

* Bank of Bhutan Limited,
* Bhutan National Bank Limited,
* Bhutan Development Bank Limited,
* Druk Punjab National Bank Limited,
* Tashi Bank Limited.

Branch:………………………………………

**Subject: Standing Instructions**

Dear Sir/Madam,

I undersigned, bearing CID No…………………… from ……………………Dzongkhag would like to transfer a sum of Nu…………….(Ngultrum……………………………. only) on a monthly basis from my savings account no……………………………… maintained with your bank to the account number of Tshokey Dorji Foundation marked as below:

* Bank of Bhutan Limited, Account No: 100558392
* Bhutan National Bank Limited, Account No: 5000051213017
* Bhutan Development Bank Limited, Account No: 101020090801
* Druk Punjab National Bank Limited, Account No: 110010562178
* Tashi Bank Limited, Account No: 77777034209001

The above instruction shall come into effect from……………/…………../…………… for the number of years as marked below:

* Three years
* Four years
* Five years
* Ten years
* Until further intimation

Thanking you

Yours sincerely,

Name: ………………………………… Signature: ………………………………

Contact No: …………………………………………………

Alternative contact No: ……………………………………